



Snow & Ice Removal

Last modified AUGUST 8 2023

The Rowan County Public Library (“the Library”) will maintain service contracts with outside vendors for the removal of snow from parking lots. The following guidelines will generally apply:

- Snow greater than two (2) inches in depth will be plowed. Additional accumulations may or may not be plowed at the discretion of the Executive Director.
- Accumulations of snow less than two (2) inches will be treated with chemicals or salt at the discretion of the Executive Director.
- Measurable accumulations of ice will be treated with chemicals or salt.

The staff member currently in charge of a facility will be responsible for ensuring that sidewalks are treated and clear of snow at all times and that library sidewalks are sufficiently clear to allow safe access from parking areas to facility entrance(s). This staff member will be determined as follows:

- Executive Director; then
- Assistant Director; then
- Full-time staff member with most seniority; then
- Part-time staff member with most seniority

The physical clearance of the sidewalk is a primary responsibility of the employee responsible for library grounds and facilities. In the absence of this staff member, or in extreme weather situations, any employee may be asked to assist with clearing and treating sidewalks.

Library staff are not responsible for clearing or treating parking areas.

Requests for additional treatment or plowing should be communicated to the Executive Director by the staff member currently in charge of the building.

Employees should note that chemicals and salt will be significantly less effective in extremely cold conditions.