



Fee Schedule

Last modified JANUARY 31 2020

The Rowan County Public Library (“the Library”) will not charge overdue fines for late items, but shall charge replacement fees for lost or damaged items. Library materials belong to our entire community, and borrowers are asked and expected to maintain items lent from the collection, to make a good-faith effort to return items on time, and to replace items that become lost, damaged, or destroyed. Borrowers are encouraged to contact the Library promptly regarding lost or damaged items and/or materials so that staff may assist with any resulting procedures or fees.

LOST ITEM REPLACEMENT FEES

The Library reserves the right to levy the following fees in any instance of items and/or materials declared lost and/or deemed too damaged to be returned to normal circulation status under current applicable internal policies and/or procedures.

Item/Material	Replacement Fee (USD)
Earbuds	\$1.00
Headphones, locking media case, paperback book, periodical	\$5.00
Computer mouse, music CD	\$10.00
DVD/Blu-Ray, hardback book, Kindle case, laptop charger, musical instrument equipment	\$20.00
Audiobook, DVD/Blu-Ray series, video game	\$50.00
Kindle, WiFi hotspot	\$100.00
Musical instrument	\$300.00

LOAN PERIODS

Pursuant to the fees outlined above, the Library herein establishes a schedule of loan periods for all items and materials in the collection, which shall be used to determine the reclassification of borrowed items to lost status. This schedule is subject to change at the discretion of Library management, as approved by the Library Board of Trustees or their designee, with consideration for the expense represented by a particular borrowing period, trends in circulation for particular



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groupings or classifications of materials, feasibility and methodology of lending, and the Library's goal of providing the broadest possible access to the community.

Material Type	Loan Period	Renewals
DVD/Blu-Ray	7 days	1
Music CD, video game	14 days	1
WiFi hotspot	14 days	0
Audiobook, book, Kindle	28 days	1
Musical instrument, musical instrument equipment	52 days	1

Materials circulated and/or lent through bookmobile and interlibrary loan services may use different schedules of loan periods and/or fees, as described by other applicable policies and/or procedures.

SERVICE FEES

The Library reserves the right to levy the following fees for services provided to the public. Service fees shall be set with attention to the lowest possible cost, consistent with the expense a service represents for the Library.

Service	Fee (USD)
Monochrome (black-and-white) printing/copying	\$1.00
Color printing/copying	\$5.00
Library card (out-of-state)	\$10.00
Library card (replacement)	\$1.00
Returned check	\$25.00



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FEE ADJUSTMENTS

The fees outlined herein are subject to change at the discretion of Library management, as approved by the Library Board of Trustees or their designee. Fees may be adjusted with consideration for the time and labor of Library employees, the ongoing cost of maintenance and/or supplies required by a service on offer, the feasibility of offering a service over time, community need for the service, and the budget adopted by the Board.

When fees are adjusted or new fees are adopted for a new and/or existing service, the Library shall communicate the change(s) to the public through internal signage, the Library website, and/or other appropriate channels as deemed necessary by the Executive Director.

BALANCE THRESHOLD

Library users may continue to borrow materials until or unless their total balance owed exceeds \$5.00USD for a single account. In any case where a secondary or child account is linked to a legal guardian or other responsible party in the Library's database and/or other record(s), a balance of \$5.01USD or more on any individual connected account will prevent all associated patrons from borrowing materials until the relevant balance is brought to \$5.00USD or less.

Think. Connect. Library.